RISK ASSESSMENT

COMPANY	Refresh Dance	**LOCATION:**	Kings Church, The Mill, Bolton
TASK / ACTIVITY	Dance Classes		
DATE CONDUCTED	05.01.2023	**INSURANCES:**	Refresh Dance have Public Liability and Professional Indemnity Insurance with Insure4Sport
ASSESSMENT TEAM	Steph Ashworth		

1 HAZARD	2 HAZARD EFFECT	3 AT RISK	4 SEVERITY	5 PROBABILITY	6 RISK RATING	7 REQUIRED CONTROL MEASURES (minimum requirements)	9 SEVERITY	10 PROBABILITY	11 RISK RATING	11 ACCEPTABLE?	12 ADDITIONAL TO REDUCE RISK FURTHER	13 COMPLETED
Plug sockets	Electrocution	C / E	5	1	6	Ensure plug socket is switched off at the wall.	1	1	2	A		
Heavy entrance doors	Trapped fingers / injury	A	2	1	3	Teacher to manage the door as much as possible.	1	1	1	A	Regular updates	
Obstacles on the floor	People trip over them	C / E / P	2	2	4	Hoover and move anything off the floor before class.	1	1	2	A	Regular updates	
Laminate floor	Slip	C / E	2	3	5	Correct footwear / No running / Younger children assisted. Floor to be cleaned beforehand.	1	2	3	A	Regular updates	
Children leaving without parent	Get lost	C	3	2	5	All children are signed in at the front door. Children are collected by parents at the signing in desk.	1	1	2	A	Regular updates	
Fire Safety	Fire	A	4/5	1/2	5/7	Fire Exits clearly displayed. Fire assembly point displayed on reception. Person assigned to ensure fire evacuation procedure is followed. Fire assembly point at the bottom of the car park.	2	1	3	A	Regular updates	
Injury	Muscle strain / tear / pull	C	2	3	5	All students / members must warm up and cool down correctly for every class. Students / members must also wear correct / appropriate clothing - No jewellrey to be worn. Hair must be tied up.	1	1	1	A	Regular updates	
Hydration - Dancers / Members	Dehydrated	C	1	2	3	All children encouraged to bring their own drink of water to every class. Water available on site for those who have forgotten or need extra.	1	1	1	A	Regular updates	
Children unsupervised - Toilets	Getting lost	C	2-3	1	2	Children aged 8 and under to be taken to parents or supervised. Children over 8 years may go unsupervised but only to the toilet located outside the door of the studio.	1	1	1	A	Regular updates	
Obstacles and Distractions in open space (Both 'Studios' are large open spaces that particularly younger students could be effected by)	Injury	C, E	2-3	2-3	1-5	Areas will be cordoned off with barriers and room dividers to ensure the space is contained for students, particularly younger students. There will always be two members of staff in the classes with the students aged 3-6 years of age, or with additional needs. Staff members have parent contact details in case of an emergency, and other staff members are available if required.	2	2	1-5	A	Acceptable temporarily, but a new facility is required.	
Authorised by: S. Ashworth						Signed: S. Ashworth					Dated: 05.01.2023	

At Risk	Severity		Probability		Risk Rating		
E- Employees	1	No injury	1	Very unlikely	1-5	LOW	A- Acceptable
C- Children	2	Minor injury	2	Unlikely	6-14	MEDIUM	M- More Analysis Required
P- Parents	3	3+ Day Absence	3	Likely	15-25	HIGH	U- Unacceptable Risk
O- Other	4	Major injury	4	Very Likely			
A- All	5	Death	5	Virtually Certain			